

Pre-employment Disclosure

Why is a pre-employment disclosure important?

Department of Territory Families, Housing and Communities seeks to employ people who are trustworthy, fit to work with children, families and communities, and who treat all people with care and respect. We have the ability to check criminal records, police records and court documents to ensure prospective employees are the right people for the right jobs. If you are employed with us we would expect you to be a role model in regards to your criminal, domestic and parenting behaviour.

We recognise that life isn't always easy, and that people make mistakes – in fact one of our key roles is to help people recover from mistakes they have made. We want staff who are honest and responsible.

Instructions:

- Tell us about your story and how this could contribute positively to the role you are applying for with Department of Territory Families, Housing and Communities.
- Provide a response to each of the disclosures ensuring to provide as much details as possible to support the selection panel in assessing your application.
- Sign the disclosure, ensuring that you print your first and last name clearly and indicate the date signed.

Do not feel limited by the space provided and if needed attach a separate page.

Disclosure One

Do you currently have any matters under police investigation or pending before a court? If you selected yes, please provide details of the matters in the free text below.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Free text</i>		

Disclosure Two

Have you ever done anything wrong, found yourself in trouble, or been in a situation that relates to our role in child protection, domestic violence and criminal justice? If so, what was it, when did it occur and what did you learn? How do you think this would impact on your ability to perform the role you have applied for?

Free text

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Name

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Signature

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Date